

## **BP 2745      Board Self-Evaluation**

Reference:            ***Accreditation Standard IV.B.1e & g***

Adoption Date:    August 21, 2001

Updated:    June 19, 2007

                         July 15, 2008

                         September 16, 2008

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The Board is committed to holding itself as a model for accountability and to promoting a culture of continuous quality improvement. To that end, the Board will conduct regular evaluations to identify strengths and areas in which it may improve its functioning.

At a minimum, the Board will undertake a comprehensive evaluation process every other year. This evaluation will include a self-evaluation, feedback from college and community stakeholders, and analysis of Board goal achievement. The evaluation instrument shall incorporate criteria contained in the District's board policies regarding Board operations, as well as criteria defining Board effectiveness promulgated by recognized practitioners in the field.

An Evaluation Summary Report will be included on the agenda for review and/or appropriate action at a regular Board meeting or a special Board study session.

## **AP 2745      Board Self-Evaluation**

Reference:            ***Accreditation Standard IV.B.1e, g***

Date Issued:        July 15, 2008

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In an effort to improve Board efficiency and performance, the Board will conduct regular evaluations at an interval of not less than every other year, according to the following guidelines:

- The Chancellor's Office will distribute a Board Evaluation Survey to all Board members, who will each complete it as part of the self-evaluation. Evaluation surveys will also be sent to college and community stakeholders for input. The evaluation surveys are included in Attachment A.
- The completed evaluation survey forms shall be submitted to the Chancellor's Office. The Chancellor's Office will compile the results into a Cumulative Board Evaluation Summary Report.
- The Board Evaluation Summary Report will be included on the agenda for review and/or appropriate action at a regular Board meeting or a special Board study session.
- The Board Evaluation Summary Report will be used to identify accomplishments in the past year and goals for the future during the annual Board goal-setting workshop.

Board responsibilities in self-evaluation:

- Develop and review Board self-evaluation policies and processes;
- Conduct an honest and thoughtful Board self-evaluation discussion; and
- Use the results of the evaluation to continuously improve Board effectiveness.



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MEMBER EVALUATION SURVEY**

		Strongly Disagree	Disagree	Don't know or Not applicable	Agree	Strongly Agree
1	Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.					
2	Board members respect each others' opinions.					
3	The board conducts its meetings in compliance with the Brown Act and state laws.					
4	Board members regularly seek the opinions of student trustees.					
5	Board members receive an adequate orientation to their roles and responsibilities.					
<b>Policy Role</b>						
6	Board meetings focus on policy matters that relate to board responsibilities.					
7	Board agendas include legislative and state policy issues that will impact the district.					
8	The board is knowledgeable about the mission and purpose of the institution.					
9	The board clearly delegates the administration of the colleges to the chancellor.					
10	The board ensures compliance with federal and state laws and measures for emergency response.					
11	Board members have adequate information upon which to base decisions.					
<b>Strategic Planning</b>						
12	The board sets appropriate policy standards for the budget.					
13	The board understands the financial audit and accepts responsibility for implementation of its recommendations.					
14	The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the District.					
15	The board focuses on the mission, vision, goals, and future planning of the District.					
16	The board regularly develops and reviews goals for continuous improvement.					
17	The board supports a planning and evaluation process that promotes institutional effectiveness and student learning.					
18	The board understands the colleges' educational programs and services.					
19	The board maintains strategies for seeking input from diverse interests.					
20	The board understands the accreditation process and accepts responsibility for implementation of its recommendations.					

		Strongly Disagree	Disagree	Don't know or Not applicable	Agree	Strongly Agree
<b>Board Relations</b>						
21	The board reaches decisions based on analysis of data and consideration of the recommendation of the chancellor.					
22	The board keeps the chancellor informed of community and college contacts.					
23	The board follows a procedure for annual evaluations of the chancellor and uses the results to strengthen the chancellor's performance and relationships.					
24	The board and chancellor have a positive, cooperative, respectful relationship and partnership.					
25	The board differentiates between its policy and oversight roles and the roles of the chancellor, presidents, faculty, and staff.					
26	The board follows agreed upon communication procedures with staff.					
27	Board members treat each other, staff, and all college constituencies with respect.					
<b>Community Relations and Advocacy</b>						
28	Board members maintain current knowledge of community colleges and state-related issues.					
29	The board acts as an advocate for the colleges and district.					
30	Board members participate actively in college activities.					
31	Board members act on behalf of the entire district community.					
32	The board recognizes and celebrates positive accomplishments of the district and colleges.					
33	The board works to build a positive image of the district in the community.					
34	Board members adhere to agreed upon procedures for dealing with college, community members, and the media.					
35	Board members work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.					
<b>Board Leadership, Ethics, and Standards of Conduct</b>						
36	The board maintains knowledge of and its responsibilities in the collective bargaining process.					
37	The board practices appropriate collegial consultation (participatory governance).					
38	The board maintains confidentiality of privileged information.					
39	The board makes decisions in the best interest of students, colleges, and the district at-large.					
40	The board operates ethically and in keeping with established board policies.					





GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**DISTRICTWIDE EXECUTIVE COUNCIL (DEC) FEEDBACK**

**BOARD OF TRUSTEES EVALUATION SURVEY**

		Strongly Disagree	Disagree	Don't know or Not applicable	Agree	Strongly Agree
	The Governing Board recognizes that it can better perform its policy making and broad oversight roles, if it annually reviews its own governance operation and performance goals.					
1	Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.					
2	Board members respect each others' opinions.					
3	The board conducts its meetings in compliance with the Brown Act and state laws.					
4	Board members regularly seek the opinions of student trustees.					
5	Board members receive an adequate orientation to their roles and responsibilities.					
<b>Policy Role</b>						
6	Board meetings focus on policy matters that relate to board responsibilities.					
7	Board agendas include legislative and state policy issues that will impact the district.					
8	The board is knowledgeable about the mission and purpose of the institution.					
9	The board clearly delegates the administration of the colleges to the chancellor.					
10	The board ensures compliance with federal and state laws and measures for emergency response.					
11	Board members have adequate information upon which to base decisions.					
<b>Strategic Planning</b>						
12	The board sets appropriate policy standards for the budget.					
13	The board understands the financial audit and accepts responsibility for implementation of its recommendations.					
14	The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the District.					
15	The board focuses on the mission, vision, goals, and future planning of the District.					
16	The board regularly develops and reviews goals for continuous improvement.					
17	The board supports a planning and evaluation process that promotes institutional effectiveness and student learning.					
18	The board understands the colleges' educational programs and services.					
19	The board maintains strategies for seeking input from diverse interests.					
20	The board understands the accreditation process and accepts responsibility for implementation of its recommendations.					

		Strongly Disagree	Disagree	Don't know or Not applicable	Agree	Strongly Agree
<b>Board Relations</b>						
21	The board reaches decisions based on analysis of data and consideration of the recommendation of the chancellor.					
22	The board keeps the chancellor informed of community and college contacts.					
23	The board follows a procedure for annual evaluations of the chancellor and uses the results to strengthen the chancellor's performance and relationships.					
24	The board and chancellor have a positive, cooperative, respectful relationship and partnership.					
25	The board differentiates between its policy and oversight roles and the roles of the chancellor, presidents, faculty, and staff.					
26	The board follows agreed upon communication procedures with staff.					
27	Board members treat each other, staff, and all college constituencies with respect.					
<b>Community Relations and Advocacy</b>						
28	Board members maintain current knowledge of community colleges and state-related issues.					
29	The board acts as an advocate for the colleges and district.					
30	Board members participate actively in college activities.					
31	Board members act on behalf of the entire district community.					
32	The board recognizes and celebrates positive accomplishments of the district and colleges.					
33	The board works to build a positive image of the district in the community.					
34	Board members adhere to agreed upon procedures for dealing with college, community members, and the media.					
35	Board members work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.					
<b>Board Leadership, Ethics, and Standards of Conduct</b>						
36	The board maintains knowledge of and its responsibilities in the collective bargaining process.					
37	The board practices appropriate collegial consultation (participatory governance).					
38	The board maintains confidentiality of privileged information.					
39	The board makes decisions in the best interest of students, colleges, and the district at-large.					
40	The board operates ethically and in keeping with established board policies.					







**GOVERNING BOARD EVALUATION SURVEY**

**Respondents' Group: External**

<p>The Governing Board recognizes that it can better perform its policy making and broad oversight roles if it annually reviews its own governance operation and performance goals.</p>	<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>	<b>Unknown or not applicable</b>
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**EXTERNAL INVOLVEMENT/RELATIONSHIPS**

1	Is an effective spokesperson for the Grossmont-Cuyamaca Community College District.				
2	Creates an understanding of the role and mission of the District.				
3	Is a visible, connected presence in the community				
4	Demonstrates sensitivity to the changing needs and demographics of our east San Diego County community.				
5	Promotes the values of the District's programs and services to business and industry, civic organizations and the general public.				
6	Fosters opportunities for collaboration and appropriate community and business organizations.				

**GENERAL COMMENTS**